

Key Decision Required:	No	In the Forward Plan:	No
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**LEADER OF THE COUNCIL  
27 NOVEMBER 2017**

**EXTERNAL MEETINGS AND OUTSIDE BODIES**

**PART 1 – KEY INFORMATION**

**PURPOSE OF THE REPORT**

To enable the Leader to agree the appointment of an Armed Forces Champion and to appoint a replacement member on the South East LEP Coastal Communities Board.

**EXECUTIVE SUMMARY**

**Armed Forces Champion**

The Armed Forces Covenant was introduced in 2011. Tendring District Council, along with Essex County Council and the other district / borough Councils and Unitaries signed up to An Armed Forces Community Covenant for Essex.

In June 2017, the Forces in Mind Trust and Local Government Association published Our Community – Our Covenant (second edition), a joint report reviewing the delivery of local covenant pledges. As part of this report it is recommended that Councils adopt a core infrastructure, one element of which is that an elected member champion be appointed.

In light of this recommendation it is considered appropriate to reaffirm the designation of this role and Councillor Chris Amos is proposed to be appointed as the Armed Forces Champion for Tendring.

**South East LEP Coastal Communities Board**

The former attendee at these meeting was Councillor Giles Watling who is now no longer on Cabinet. It is therefore proposed to appoint Councillor Zoe Fairley as Portfolio Holder for Investment and Growth to this board.

**RECOMMENDATIONS**

- a) That Councillor Chris Amos be appointed as Armed Forces Champion for Tendring.
- b) That Councillor Zoe Fairley be appointed as the Council's representative on the South East LEP Coastal Communities Board.

**PART 2 – IMPLICATIONS OF THE DECISION**

**DELIVERING PRIORITIES**

Having appropriate representation at external meetings and on outside bodies ensures that the Council has a broad forum on which to take forward its priorities.

**FINANCE, OTHER RESOURCES AND RISK**

**Finance and other resources**

Councillors attending Outside Bodies and external meetings are entitled to claim mileage allowances as part of their approved duties.

**Risk**

The Council's reputation and its ability to contribute to local and national issues may be

damaged if it withdraws support from external meetings and outside bodies. It is therefore important to ensure that the Council does have appropriate and adequate representation.

#### **LEGAL**

The decision is made in accordance with part 3.30 paragraph 2.(4) of the Constitution which gives delegated authority to the Leader for working with Council's partners and stakeholders, on statutory bodies, the voluntary sector, the business community and other national and local organisations.

#### **OTHER IMPLICATIONS**

Consideration has been given to the implications of the proposed decision in respect of the following and the Council will give consideration to these issues in determining which external meetings and groups to attend.

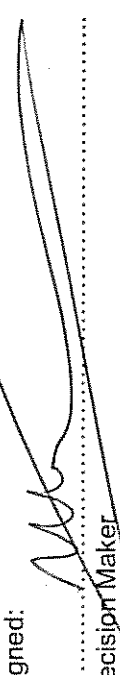
#### **BACKGROUND PAPERS FOR THE DECISION**

None

#### **APPENDICES**

None

**RECORD OF EXECUTIVE DECISION**

Ref. (for Democratic Services use only)	Date	Decision Maker	Decision	Reason for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by Conducts Committee)	Subject to Call-in? Yes/No
	27 November 2017	Leader of the Council, Councillor Neil Stock	a) That Councillor Chris Amos be appointed as Armed Forces Champion for Tending. b) That Councillor Zoe Fairley be appointed as the Council's representative on the South East LEP Coastal Communities Board.	To ensure that the Council has appropriate representation on external meetings and outside bodies	None	None	Yes
<b>URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-</b>							
<b>GENERAL EXCEPTION APPLIES?</b> (Rule 15 Access to Information Procedure Rules)							
			NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?			N/A
<b>SPECIAL URGENCY APPLIES?</b> (Rule 16 Access to Information Procedure Rules)							
			NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?			N/A
<b>EXEMPTION FROM CALL-IN APPLIES?</b> (Rule 16(h) Overview and Scrutiny Procedure Rules)							
			NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?			N/A
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> (Rule 6 Budget and Policy Framework Procedure Rules)							
			NO	If yes, why is it not practical to convene a quorate meeting of full Council?		N/A	
				If yes, has the Chairman of the relevant overview and scrutiny committee			N/A
<b>AGREEMENT TO DECISION:-</b>							
Signed: 				Date: .....			
Decision Maker				Delegated Power Reference (in Part 3 of the Constitution):- Part 3.30 paragraph 2.(4)			

